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SECTION A - FOUNDATIONS AND BASIC COMMITMENTS

Section A contains policies, regulations and exhibits on the district's legal role in providing public education and the basic principles underlying school board governance. These policies provide a setting for all of the school board's other policies and regulations. Included in this section are policies on nondiscrimination, educational philosophy and accountability.

AC Nondiscrimination/Equal Opportunity

AC-R-1 Harassment and Discrimination Investigation Procedures for Students

AC-R-2 Harassment and Discrimination Investigation Procedures for Employees, Applicants for

Employment and Members of the Public

AC-R-3 Sexual Harassment Investigation Procedures (Title IX) – Regulation AC-E-1 Nondiscrimination/Equal Opportunity (Sample Notice) – Exhibit AC-E-2 Nondiscrimination/Equal Opportunity (Complaint Form) – Exhibit

ACA Name Changes

AD School District Mission

ADA School District Educational Objectives

ADC Tobacco-Free Schools

ADD Safe Schools

ADD-E Safe Schools — Exhibit
ADE Innovation in Education

ADE-R Innovation in Education – (Procedures for Establishment and Review of Innovation

Schools and Innovation School Zones) - Regulation

ADE-E Innovation in Education – Exhibit

ADF School Wellness

ADF-R School Wellness (Implementing Objectives) – Regulation

AE (Option 1) Accountability/Commitment to Accomplishment

AE (Option 2) Accountability/Commitment to Accomplishment (District Accountability/School

Accountability Committee)

AE-R (Option 1) Accountability/Commitment to Accomplishment — Regulation

AE-R (Option 2) Accountability/Commitment to Accomplishment (District Accountability/School

Accountability Committee) - Regulation

AEA Standards Based Education

AED* Accreditation

AEE* Waiver of State Law and Regulation

SECTION B - SCHOOL BOARD GOVERNANCE AND OPERATIONS

Section B contains policies, regulations and exhibits about the school board -- how it is elected; how it is organized; how it conducts meetings and how it operates. This section includes policies establishing the board's internal operating procedures as well as

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Colorado Association of School Boards Core Manual Table of Contents policies on board communications and policy adoption.

BBA School Board Powers and Responsibilities

BBBA Board Member Qualifications

BC School Board Member Conduct

BC-R School Board Member Financial Disclosure — Regulation

BCA-E-1 Code of Ethics for School Board Members — Exhibit

BCA-E-2 Board Member Code of Ethics — Exhibit

BCB School Board Member Conflict of Interest

BDA Board Organizational Meeting

BDB Board Officers

BDF Advisory Committees

BDFA* District Personnel Performance Evaluation Council

BDFB* Career and Technical Advisory Council (Career and Technical Program Advisory

Committees)

BDFD* District Safe and Drug-Free Schools Advisory Council

BE School Board Meetings

BEAA* Electronic Participation in School Board Meetings

BEC Executive Sessions

BEDA Notification of School Board Meetings

BEDB Agenda

BEDB-E Agenda Format
BEDD Rules of Order
BEDF Voting Method

BEDG Minutes

BEDH Public Participation at School Board Meetings

BG School Board Policy Process

BG-R Policy Adoption (Waiver Requests) — Regulation

BID/BIE School Board Member Compensation/Expenses/Insurance/Liability

SECTION C - GENERAL SCHOOL ADMINISTRATION

Section C contains policies, regulations and exhibits on school management, administrative organization and school building and department administration. It includes the administrative aspects of special programs and system wide reforms such as school or site-based management. It also contains personnel policies regarding the superintendent, senior administrators (management team) and school principals.

CBA/CBC Qualifications/Powers and Responsibilities of Superintendent

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CBD Superintendent's Contract

CBD-E Superintendent's Contract – Exhibit

CBF Superintendent's Conduct

CBI Evaluation of Superintendent

CBI-R Evaluation of Superintendent — Regulation

CC Administrative Organization

CCA Organization Chart

CF School Building Administration

CH Policy Implementation

CHCA Handbooks and Directives

CHD Administration in the Absence of Policy

SECTION D - FISCAL MANAGEMENT

Section D contains policies, regulations and exhibits on school finances and the management of funds. It includes policies on budget, banking, accounting, purchasing and payroll. Policies on the financing of school construction and renovation, however, are filed in Section F - Facilities Development.

DA Fiscal Management Goals/Priority Objectives

DAB* Financial Administration

DAB*-E Financial Administration (Online Posting of Financial Information) – Exhibit

DAC* Federal Fiscal Compliance

DB Annual Budget

DBD Determination of Budget Priorities

DBG Budget Adoption Process

DBG-E Deadlines in Budgeting Process Set by Statute — Exhibit

DBJ Budget Transfers

DBK* Fiscal Emergencies

DEA Funds from Local Tax Sources

DEB Loan Programs (Funds from State Tax Sources)

DFA/DFAA Revenues from Investments/Use of Surplus Funds

DG Banking Services (And Deposit of Funds)

DH Bonded Employees and Officers

DI Fiscal Accounting

DIA* Online Schools and Online Programs (Permissible Documentation)

DID Inventories

DIE Annual Audit

DJ/DJA Purchasing/Purchasing Authority

DJB* Federal Procurement

DJB*-R Federal Procurement – Regulation

DJE Bidding Procedures

DJG Vendor Relations

DKB Salary Deductions

DKC Expense Authorization/Reimbursement (Mileage and Travel)

SECTION E - SUPPORT SERVICES

Section E contains policies, regulations and exhibits on non-instructional services and programs, particularly those on business management, safety, building and grounds management, office services, transportation and food services. Also Included are policies on busing, fire drills, vandalism, data management and insurance programs.

EBAB Hazardous Materials

EBBA Prevention of Disease/Infection Transmission (Handling Body Fluids)

EBBA-R Prevention of Disease/Infection Transmission (Handling Body Fluids and Substances)

Regulation

EBBB Accident Reports

EBCE School Closings and Cancellations

ECA/ECAB Security/Access to Buildings

ECAF Use of Video and Audio Monitoring

ECAF-R Use of Video and Audio Monitoring – Regulation

EDC Authorized Use of School-Owned Materials or Equipment

EEA Student Transportation

EEA-R Student Transportation (Transportation Fee) — Regulation

EEAE Bus Safety Program

EEAEA School Transportation Vehicle Operator Requirements and Training

EEAEAA* Drug and Alcohol Testing for Bus Drivers

EEAEAA*-R Drug and Alcohol Testing for Bus Drivers — Regulation

EEAEF* Video Cameras on Transportation Vehicles

EEAEF*-R Video Cameras on Transportation Vehicles — Regulation

EEAFB* Use of School Vehicles by Community Groups

EEAFB*-R Use of School Vehicles by Community Groups — Regulation

EEAG Student Transportation in Private Vehicles

EEAG-E Student Transportation in Private Vehicles (Memorandum of Understanding) – Exhibit

EEBA School Transportation Vehicles (Use of Safety Belts)

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EF School Nutrition Program

EF-E-1 School Meal Payments – Exhibit

EF-E-2 Civil Rights Complaint Procedure for School Nutrition Program – Exhibit

EFC Free and Reduced-Price Food Services

EFEA* Nutritious Food Choices

EFEA*-E Healthy Beverages Standards for Schools – Exhibit

EGAD Copyright Compliance

EGAEA Electronic Communication

EHB Records Retention

EHC* Safeguarding Personal Identifying Information

El Insurance Program/Risk Management

EID* Compliance with the Health Insurance Portability and Accountability Act

EIE* Compliance with the Affordable Care Act

SECTION F - FACILITIES PLANNING AND DEVELOPMENT

Section F contains policies, regulations and exhibits on facility planning, financing, construction and renovation. It also includes the topics of temporary facilities, school closings, bond campaigns and naming facilities.

FB Facilities Planning

FB-R Facilities Planning — Regulation

FBC* Prioritization of Facility Improvements

FBC*-R Prioritization of Facility Improvements — Regulation

FD Facilities Funding
FDA Bond Campaigns

SECTION G - PERSONNEL

Section G contains policies, regulations and exhibits on all school employees except the superintendent (found in Section C - General Administration). The category is divided into three main divisions: GB contains policies applying to all school employees or to general personnel matters; GC refers to instructional and administrative staff; and GD refers to support or classified staff.

GBA Open Hiring/Equal Employment Opportunity

GBAA Sexual Harassment

GBAB* Workplace Health and Safety Protection
GBB Staff Involvement in Decision Making

GBEA Staff Ethics/Conflict of Interest

GBEA-E Staff Ethics/Conflict of Interest — Exhibit

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Colorado Association of School Boards Core Manual Table of Contents GBEB Staff Conduct (And Responsibilities)

GBEB-R Staff Conduct (And Responsibilities) – Regulation GBEB-R-2 Staff Conduct (And Responsibilities) – Regulation

GBEBA Staff Dress Code

GBEBC Gifts to and Solicitations by Staff
GBEC Alcohol and Drug-Free Workplace

GBEC-E Employee Acknowledgment Form Drug-Free Workplace Policy Statement — Exhibit

GBEE* Staff Use of Technology

GBEE*-E Staff Use of Technology Acceptable Use Agreement - Exhibit

GBGA Staff Health (And Medical Examination Requirements)

GBGA-R Staff Health — Regulation

GBGAB* First Aid Training

GBGB Staff Personal Security and Safety

GBGD Workers' Compensation GBGD (Optional) Workers' Compensation

GBGE Staff Maternity/Paternity/Parental Leave

GBGF Federally-Mandated Family and Medical Leave

GBGF-R Federally-Mandated Family and Medical Leave — Regulation

GBGG Staff Sick Leave
GBGH Sick Leave Bank
GBGI Staff Military Leave

GBGJ Staff Bereavement Leave

GBGK Staff Legal Leave
GBGL Staff Victim Leave

GBI* Criminal History Record Information

GBJ Personnel Records and Files

GBJA* Disclosure of Information to Prospective Employers

GBK Staff Concerns/Complaints/Grievances

GBK-R Staff Concerns/Complaints/Grievances — Regulation

GC Professional Staff

GCA Professional Staff Positions GCA-E Teacher Contract — Exhibit

GCA-E-1 Alternative Teacher Contract – Exhibit GCA-E-2 Administrator's Contract – Exhibit

GCBA Instructional Staff Contracts/Compensation/Salary Schedules

GCBAA Performance Pay for Instructional Staff

GCBC Professional Staff Supplementary Pay Plans/Overtime

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GCBD Professional Staff Fringe Benefits

GCD Professional Staff Vacations and Holidays

GCE/GCF Professional Staff Recruiting/Hiring

GCE/GCF-R Professional Staff Recruiting/Hiring — Regulation

GCFA* Hiring of Instructional Staff/Portability of Nonprobationary Status

GCG/GCGA Part-Time and Substitute Professional Staff Employment/Qualifications of Substitute

Staff

GCHA/GCHB Mentor Teachers/Administrators

GCHC* Professional Staff Induction Program

GCI Professional Staff Development

GCID Professional Staff Training, Workshops and Conferences

GCKA Instructional Staff Assignments and Transfers

GCKAA* Teacher Displacement

GCKAA*-R Teacher Displacement – Regulation

GCKB Administrative Staff Assignments and Transfers

GCL Professional Staff Schedules and Calendars

GCO Evaluation of Licensed Personnel

GCO-R Evaluation of Licensed Personnel — Regulation

GCOE* Evaluation of Evaluators

GCQA Instructional Staff Reduction in Force

GCQA-R Instructional Staff Reduction in Force — Regulation

GCQC/GCQD Resignation of Instructional Staff/Administrative Staff

GCQC/GCQD-R Resignation of Instructional Staff/Administrative Staff (Mandatory Reporting

Requirements) - Regulation

GCQE Retirement of Professional Staff

GCQEA* Voluntary Early Retirement of Professional Staff Members

GCQF Discipline, Suspension and Dismissal of Professional Staff (And Contract Nonrenewal)
GCQF-R Discipline, Suspension and Dismissal of Professional Staff (Mandatory Reporting

Requirements) - Regulation

GCS Professional Research and Publishing

GD Support/Classified Staff
GDA Support Staff Positions

GDBA Support Staff Salary Schedules

GDBC Support Staff Supplementary Pay/Overtime

GDBD Support Staff Fringe Benefits

GDD Support Staff Vacations and Holidays

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GDE/GDF Support Staff Recruiting/Hiring

GDE/GDF-R Support Staff Recruiting/Hiring — Regulation

GDG Part-Time and Substitute Support Staff Employment

GDO Evaluation of Support Staff

GDO-R Evaluation of Support Staff — Regulation

GDQB Resignation of Support Staff

GDQD Discipline, Suspension and Dismissal of Support Staff

SECTION H - NEGOTIATIONS

Section H contains policies, regulations and exhibits on the process of negotiating with bargaining units recognized by the school board and authorized under state law.

H Negotiations

SECTION I - INSTRUCTION

Section I contains policies, regulations and exhibits on the instructional program. This section covers basic curricular subjects, special programs, instructional resources and academic achievement. It includes policies about the school year, school day, grading, graduation requirements, home schooling, school library and media center, textbook selection and adoption, field trips, teaching methods and school ceremonies.

IC/ICA School Year/School Calendar/Instruction Time

IG Curriculum Development

IHACA* Law-Related Education

IHAK Character Education

IHAM Health and Family Life/Sex Education

IHAM-R Health and Family Life/Sex Education (Exemption Procedure) — Regulation

IHAMA Teaching about Drugs, Alcohol and Tobacco

IHBA Special Education Programs for Students with Disabilities

IHBB Gifted Education

IHBD Equivalence of Services (Title I)

IHBEA English Language Learners

IHBF Homebound Instruction

IHBG Home Schooling

IHBIB Primary/Preprimary Education

IHBIB-R Primary/Preprimary Education (Admission of Children Who Wish to Enroll on Tuition

Basis) - Regulation

0 11 1 17 0005 0 11

IHBK* Preparation for Postsecondary and Workforce Success

IHBK*-R Preparation for Postsecondary and Workforce Success (Implementation Plan for

Student Individual Career and Academic Plans) - Regulation

IHCDA Concurrent Enrollment

IHCDA-R Concurrent Enrollment (Procedure for students seeking to enroll in postsecondary

courses) - Regulation

IJ Instructional Materials and Library Resources

IJNDAB* Instruction through Online Courses

IJOA Field Trips

IK Academic Achievement

IKA Grading/Assessment Systems

IKA-R Grading/Assessment Systems (Exemption Procedure and Information to

Parents/Guardians) - Regulation

IKA-E Parent Request for Exemption From State Assessments – Exhibit

IKE Ensuring All Students Meet Standards (Promotion, Retention and Acceleration of

Students)

IKF Graduation Requirements

IKF-E Graduation Requirements – Exhibit

IKFB Graduation Exercises

ILBC Early Literacy and Reading Comprehension (Colorado READ Act)

ILBC-R Early Literacy and Reading Comprehension (Procedures to Implement the Colorado

READ Act) - Regulation

IMB Teaching about Controversial Issues and Use of Controversial Materials

IMBB Exemptions from Required Instruction

IMDA Patriotic Exercises

IMDB Flag Displays

SECTION J - STUDENTS

Section J contains policies, regulations and exhibits on students -- admissions, attendance, rights and responsibilities, conduct, discipline, suspension and expulsion, health and welfare, records, publications and school-related activities.

JB Equal Educational Opportunities

JBB* Sexual Harassment

JC School Attendance Areas

JEA Compulsory Attendance Ages
JEB Entrance Age Requirements

JF Admission and Denial of Admission

JF-E Admission and Denial of Admission — Exhibit

JF-E-2 Delegation of Custodial Power by Parent or Guardian—Exhibit
JFAB Continuing Enrollment of Students Who Become Nonresidents

JFABA Nonresident Tuition Charges

JFABB Admission of Non-immigrant Foreign Exchange Students

JFABB-R Admission of Non-immigrant Foreign Exchange Students — Regulation

JFABD Homeless Students

JFABD-R Homeless Students — Regulation

JFABE* Students in Foster Care

JFABE*-R Students in Foster Care – Regulation

JFABE*-E Memorandum of Understanding – School Stability for Students in Foster Care – Exhibit

JFBA Intra-District Choice/Open Enrollment

JFBA-R Intra-District Choice/Open Enrollment — Regulation

JFBB Inter-District Choice/Open Enrollment

JFBB-R Inter-District Choice/Open Enrollment — Regulation

JFC Student Withdrawal from School/Dropouts

JFC-R Student Withdrawal from School/Dropouts — Regulation

JGA Assignment of New Students to Classes and Grade Levels

JH Student Absences and Excuses

JHB Truancy

JIC Student Conduct

JICA Student Dress Code

JICC Student Conduct in School Vehicles

JICDA Code of Conduct

JICDD* Violent and Aggressive Behavior

JICDE* Bullying Prevention and Education

JICDE*-E-1 Bullying Report From – Exhibit

JICDE*-E-2 Bullying Investigation Form – Exhibit

JICEA School-Related Student Publications (School Publications Code)

JICEA-R School-Related Student Publications (School Publications Code) — Regulation

JICEC* Student Distribution of Noncurricular Materials

JICEC*-R Student Distribution of Noncurricular Materials — Regulation

JICF Secret Societies/Gang Activity

JICF-R Secret Societies/Gang Activity — Regulation

JICH Drug and Alcohol Involvement by Students

JICH-R Drug and Alcohol Involvement by Students — Regulation

JICI Weapons in School

JICI-E Gun-Free Schools Act (Definition of "Firearm") – Exhibit

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JICJ Student Use of Cell Phones and Other Personal Technology Devices

JIH Student Interviews, Interrogations, Searches and Arrests

JIHB Parking Lot Searches

JIHC Use of Metal Detectors

JII Student Concerns, Complaints and Grievances

JII-R Student Concerns, Complaints and Grievances — Regulation

JJA-1 Student Organizations

JJA-2 Student Organizations – Open Forum

JJA-2-R Student Organizations – Open Forum — Regulation

JJC School Displays

JJF Student Activities Funds

JJH Student Travel

JJJ Extracurricular Activity Eligibility

JK Student Discipline

JK-R Student Discipline — Regulation

JK*-2 Discipline of Students with Disabilities

JKA Use of Physical Intervention and Restraint

JKA-R Use of Physical Intervention and Restraint — Regulation JKA-E-1 Student Restraint Incident Report Form — Exhibit

JKA-E-2 Complaint Procedures and Regulations Regarding the Use of Restraint or Seclusion,

1 CCR 301-45, 2620-R-2.07 - Exhibit

JKBA* Disciplinary Removal from Classroom

JKBA*-R Disciplinary Removal from Classroom — Regulation

JKD/JKE Suspension/Expulsion of Students (and Other Disciplinary Interventions)
JKD/JKE-R Suspension/Expulsion of Students (Hearing Procedures) — Regulation

JKD/JKE-E Grounds for Suspension/Expulsion — Exhibit

JKF* Educational Alternatives for Expelled Students

JKF*-R Educational Alternatives for Expelled Students — Regulation

JKG* Expulsion Prevention

JLA Student Insurance Programs

JLC Student Health Services and Records

JLCA Physical Examinations of Students

JLCB Immunization of Students

JLCB-R Immunization of Students — Regulation

JLCC Communicable/Infectious Diseases

JLCD Administering Medications to Students

JLCD-R Administering Medications to Students — Regulation JLCDC* Medically Necessary Treatment in School Setting

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JLCDC*-R Authorizing Private Health-Care Specialists to Provide Medically Necessary Treatment

in School Setting - Regulation

JLCD-E Permission for Medication — Exhibit

JLCDA* Students with Food Allergies

JLCDB* Administration of Medical Marijuana to Qualified Students

JLCDB*-E (Option 1) Administration of Medical Marijuana to Qualified Students (Written Plan) – Exhibit JLCDB*-E (Option 2) Administration of Medical Marijuana to Qualified Students (Written Plan) – Exhibit

JLCE First Aid and Emergency Medical Care

JLCE-R First Aid and Emergency Medical Care — Regulation

JLCE-E School First Aid and Emergency Medical Care Card — Exhibit

JLCEA* Students with Special Health Needs

JLCEA*-R Students with Special Health Needs (Implementation and Protocol for CPR Directives)

- Regulation

JLCG* Medicaid Reimbursement

JLCG*-E Medicaid Reimbursement (Sample Form) — Exhibit

JLDAC Screening/Testing of Students and Treatment of Mental Disorders

JLDAC-E Notification of Rights Under the Protection of Pupil Rights Amendment (PPRA) –

Exhibit

JLDBG Peer Mediation

JLF Reporting Child Abuse/Child Protection

JLF-R Reporting Child Abuse/Child Protection — Regulation

JLFF* Sex Offender Information

JLIB Student Dismissal Precautions

JLIB-R Student Dismissal Precautions — Regulation

JLJ* Physical Activity

JN Community Service

JQ Student Fees, Fines and Charges

JRA/JRC Student Records/Release of Information on Students

JRA/JRC-R Student Records/Release of Information on Students (Review, Amendment and

Hearing Procedures) - Regulation

JRA/JRC-E-1 Student Records/Release of Information on Students (Notification to Parents and

Students of Rights Concerning Student Education Records) — Exhibit

JRA/JRC-E-2 Opt-Out Form for Disclosure of Information to Military Recruiters – Exhibit

JRA/JRC-E-3 Opt-Out Form for Student Image Publishing – Exhibit

JRCA* Sharing of Student Records/Information between School District and State Agencies

JRCB* Privacy and Protection of Confidential Student Information

JRCB*-R Privacy and Protection of Confidential Student Information (Hearing and Complaint

Procedures) – Regulation

JS* Student Use of Technology

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Agreement) - Exhibit

SECTION K - SCHOOL-COMMUNITY-HOME RELATIONS

Section K contains policies, regulations and exhibits on parent and community involvement in schools. Except for policies concerning education agencies, statements on public sector relations with school districts also are located in this section. Policies found in this section include parents' rights, public information and complaints, community use of school facilities, advertising in the schools and public information and communications.

KB Parent Engagement in Education

KBA District Title I Parent and Family Engagement [Template for Developing Your Own

District Policy]

KBA-E School-Level Title I Parent and Family Engagement (School/Parent Compact) —

Exhibit

KBBA Custodial and Noncustodial Parent Rights and Responsibilities

KBBA-R Custodial and Noncustodial Parent Rights and Responsibilities — Regulation

KCB Community Involvement in Decision Making

KD Public Information and Communications

KDB Public's Right to Know/Freedom of Information

KDB-R Public's Right to Know/Freedom of Information — Regulation

KDBA* Parent Notification of Employee Criminal Charges

KDBA*-E Parent Notification of Employee Criminal Charges (Sample Notice) – Exhibit

KDDA Press Releases, Conferences and Interviews

KDDA-R Press Releases, Conferences and Interviews — Regulation

KDE Crisis Management (Safety, Readiness and Incident Management Planning)

KE Public Concerns and Complaints

KE-R Public Concerns and Complaints – Regulation

KEC Public Concerns/Complaints about Instructional Materials and Library Resources

KEF* Public Concerns/Complaints about Teaching Methods, Activities or Presentations

KF Community Use of School Facilities

KF-R Community Use of School Facilities — Regulation

KFA Public Conduct on District Property

KHC Distribution/Posting of Noncurricular Materials

KHC-R Distribution/Posting of Noncurricular Materials — Regulation

KI Visitors to Schools

KLG Relations with State Agencies

KLMA Relations with Military Recruiters, Postsecondary Institutions and Prospective

Employers

SECTION L - EDUCATION AGENCY RELATIONS

Section L contains policies, regulations and exhibits on the school district's relationship with other education agencies including other school systems, regional or service districts, private schools, colleges and universities, education research organizations and state and national education agencies. This section also contains policies on student teaching, charter schools and BOCES.

LBB	Cooperative Educational Programming
LBD* LBD*-R	Relations with District Charter Schools Relations with District Charter Schools (Procedures for Establishment, Review, Renewal, Revocation and Closure) — Regulation
LBD*-E	Intent to Apply to Become a District Charter School (Sample Form) - Exhibit
LBDA*	Facilities Planning and Funding for District Charter Schools
LBDA*-R	Facilities Planning and Funding for District Charter Schools – Regulation
LBDB*-1	Relations with Institute Charter Schools (School Boards with Exclusive Chartering Authority)
LBDB*-2	Relations with Institute Charter Schools (School Boards without Exclusive Chartering Authority)
LC LC-R	Relations with Education Research Agencies Relations with Education Research Agencies (Research Testing Guidelines) – Regulation
