

CASB's 85th Annual Convention FAQ

1. Where do I check-in to obtain my convention materials?



CASB is moving to an on-site badge printing system this year! When you arrive at the Convention, you'll check in at one of our self-service kiosks in Broadmoor Hall to print your badge on the spot. This new system makes check-in faster and easier—no more waiting in long lines or worrying about lost badges. Simply scan your confirmation email or search by name at the kiosk to get started.

Registration Desk Hours:

- Wednesday, December 10, 2025 1:00 p.m. – 5:30 p.m.
- Thursday, December 11, 2025 7:00 a.m. – 5:00 p.m.
- Friday, December 12, 2025 7:00 a.m. – 4:30 p.m.
- Saturday, December 13, 2025 7:00 a.m. – 12:00 p.m. (Information Only)

2. How do I register on site for the convention?



Please visit the registration desk in Broadmoor Hall to complete an on-site registration form. Once submitted, your information will be entered into the system and a name badge will be printed for you. An invoice will be sent to your district following the Convention.

3. How do I register my delegate for the business meeting?



CASB's Annual Business Meeting will be held on Thursday, December 11th, from 3:15–5:00 p.m. Please complete **this form** with the name and information of the person who will represent your district. Registering your delegate in advance helps us ensure the venue is set appropriately for the expected attendance.

4. Where do I find the Convention Agenda?



We will be using the Whova Mobile App again this year and encourage you to download it early and use it for the most robust convention experience. Search the App Store for iPhones and Google Play for Android phones. Use the code **Convention25** to access the CASB Convention program. Daily notifications will be sent through the app to keep attendees informed about important daily updates. Agenda at a glance, programs will also be available at the registration desk.

5. When will awards be presented?



The student art and achievement awards will be handed out during Friday afternoon's General Session.

6. Will I be able to meet the keynote speakers?



Yes, our Thursday and Friday keynote speakers will have a book signing following their session. Their books may be purchased from the *Books Are Awesome* bookstore across from the general session room.

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8. What dietary restrictions can be accommodated?



CASB can guarantee meal accommodations for Vegetarian, Vegan, Gluten-Free, and Medically Necessary Food Restrictions. Attendees must update their dietary preferences in their online profile at least 10 days before the Convention.

9. What is the cost to bring guests to the Networking Luncheons on Thursday and Friday?



The cost to attend either luncheon is \$80 for guests not registered for convention. Please stop by the registration desk in Broadmoor Hall to purchase a ticket. Payment by check only.

10. Can we bring a guest to the Thursday Reception?



Guests are welcome, but you must purchase additional tickets. Friday Reception tickets are \$95. Registration for additional reception guests can be made through the registration form or you may pay by check in person at the CASB registration desk in Broadmoor Hall. Reception attendees must be over 21 - there are no exceptions. Those younger than 21, even with an adult, will be asked to leave.

7. What meals are provided with a full convention registration?



Thursday, Friday, and Saturday Breakfast. Thursday and Friday Lunch; Thursday Reception.

11. When is the exhibitor raffle?



You can pick up one of our grid card games at the registration desk. Visit each exhibit booth listed to obtain a stamp in each square. This year, exhibitors have control over how many times they give a prize away throughout the event, so the more you play, the more opportunities you have to win!

12. How do I participate in the CASB grid card game raffle?



The CASB Grid Card Game prize drawing will be held during the Saturday, December 13th, closing General Session. Please turn in your grid card as you enter the ballroom. Winners must be present to win! Prizes include:

- Broadmoor Hotel: 2-night stay in a classic room
- Cheyenne Mountain Resort: 1-night stay in a deluxe room and 2 rounds of golf

13. What is the cancellation policy?



Cancellations received on or before November 3, 2024, will be refunded less a \$100.00 cancellation fee. You have the option of substituting your event registration with another district member. CASB does not offer refunds after November 3, 2025. Refunds are not granted for the following:

- Failure to attend
- Late arrival
- Early departure
- State or district travel restrictions
- Medical or weather-related cancellations
- Hotel or other costs associated with the convention if the registrant is unable to attend