NOTE: This exhibit does not need to be filed in the Board's policy manual. It is provided as informational only.

Notice of Virtual School Board Meetings

Per the Governor's March 18, 2020 Executive Order D 2020-007, suspending in-person learning in public and private schools across the state from March 23 to April 17, as well as the Colorado Department of Public Health and Environment's March 18, 2020 Public Health Order 20-23, limiting community/civic/public gatherings to no more than 10 people, the Board may utilize the following form to call a meeting:

The _____ Board of Education will be conducting a [regular meeting/special meeting/work session] on the __ day of ____, 2020 at __ a.m./p.m.

[Choose one of the following options regarding method of board member participation.]

This meeting will be conducted entirely via teleconferencing or videoconferencing.

[or]

This meeting will include teleconferencing or videoconferencing but there will be parties present at *[insert physical location if some will be at school address or in same location]*.

Those present at remote locations will be:

Name. Method of Appearance. [Teleconference] or [Videoconference].

Those at the meeting site will be:

Name.

Public Participation

NOTE: Boards should consider which methods are best suited to allow public comments at meetings. Some suggested methods include: having community members email comments prior to the meeting; allowing comments through social media that will be addressed or read during the meeting; or providing a number for the public to call in to provide comments. The following paragraph is suggested practice.

Members of the public shall be allowed to submit requests to address the Board in the same manner that they were allowed at physical meetings of the Board. In order to expedite these requests, those requests may be emailed to the superintendent or Board president at _____. The final determination as to whether an

item will appear on the board agenda will be at the discretion of the superintendent and Board president.

(Issue date)

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