

## SAMPLE THANK YOU LETTER

Dear \_\_\_\_\_;

On behalf of the (district name) Board of Education, we would like to thank you for taking time out of your busy schedule to participate in our Blueprint for Education (study circles program/discussion).

The Board of Education will adopt its Blueprint for Education at its regular meeting (date/time/location). This document reflects the values expressed by thoughtful citizens such as you who participated in the Blueprint discussion(s). We invite you to attend this board meeting to be recognized for your efforts.

Your insight and passion for improving public education for (district name) kids is both important and valuable. We thank you for committing your time to help the (district name).

Sincerely,

(Name)

President

\_\_\_\_\_ Board of Education



**Colorado Association of School Boards**

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