



Colorado Association  
of School Boards

### **CASB Connections Podcast Discussion Guide**

*Creating a Policy-Focused School Board Meeting*

*Interview with: Jeri Hodgson-Fleuter, CASB Deputy Executive Director and Director of Policy*

*Kathy Shannon, CASB Legal and Policy Counsel*

*Host: Leslie Bogar, CASB Director of Professional Learning*

*“Board meetings are worth every minute you spend planning for them.” Joan Garry*

1. Do we, as board members, have a formal commitment to one another?
2. What does our commitment look like?
3. What does our decision-making process for placing items on the board meeting agenda look like?
4. How do we decide upon the end goals for our meeting?
5. Are we currently referencing district policies in our agenda?
6. What is the value of incorporating our policies into our board meeting agenda?
7. How can we begin the process of referencing district policies in our agenda?
8. As board members, how can we use the referenced policies to prepare for our board meeting?
9. What should our accountability structure look like in regard to preparing for our board meetings?
10. What practice is in place for using the board calendar in creating our agenda?
11. Do we often find ourselves struggling with decisions during our board meetings?
12. If so, have we read through our policies to make sure they aren't outdated?
13. What can we do to improve upon creating our board meeting agenda?